



Egerton Primary School

Coronavirus: visitor agreement

Our school will welcome visitors if:

- The visitor is not at risk of bringing coronavirus into the school. They should not come into school if they currently need to self-isolate, according to the [latest government guidance](#), for example if they:
 - Are displaying any coronavirus symptoms (a new continuous cough, a high temperature, or a loss or change in their sense of taste and/or smell)
 - Have travelled from or through a country that is not [exempt](#) from the 'all but essential' travel guidance in the last 14 days
 - Have been in contact with someone who has tested positive for coronavirus
- The visit is outside of school hours. Exceptions will be made for essential visitors during the school day and will only be agreed by the Headteacher.
- Essential visitors during the school day will be essential to the health, wellbeing and safety of pupils, visitors who need to cover lessons or visitors who are carrying out urgent maintenance. These would need to be agreed by the Headteacher. Examples include; peripatetic teachers, supply teachers, specialist support workers eg Educational Psychologist, Speech Therapist, School Health etc.

The visitor must follow the measures the school is taking to minimise the spread of coronavirus, for example:

- Using hand sanitiser on arrival. Washing their hands thoroughly with soap and water for 20 seconds before working with children and immediately afterwards. Admin staff will tell visitors where they can do this.
- Wearing a face covering in areas of the school where social distancing isn't possible, such as corridors, unless they're exempt from wearing one. They must keep or put this on when arriving at school, moving to their destination and moving around the school indoors. They must bring a plastic bag to store their mask. If they are using disposable face coverings, they must put these in a covered bin. They must not touch the front of the covering during use or removal, and they will wash their hands after removing it or use hand sanitiser.
- Where possible, maintaining a distance of 2 metres from everyone else in the school.

- Providing their contact details to the school. This is in case the school needs to contact visitors following public health advice in the event of a coronavirus outbreak in the school community

By signing this document, I understand and agree that when visiting the school:

- I confirm that I do not currently need to self-isolate, in accordance with the latest government guidance
- I will follow the school's hygiene practices (set out in the section above)
- Should I experience coronavirus symptoms within 48 hours after leaving the school, I will notify the school. I will take a coronavirus test and notify the school of the result.

I understand that the school will keep these details for 6 years.

The information recorded below will help the school carry out rapid contact tracing, if asked to do so by NHS Test and Trace.

VISITOR'S FULL NAME	
VISITOR'S CONTACT NUMBER	
DATE OF VISIT	
PURPOSE OF VISIT	
AREAS OF SCHOOL THAT WILL BE VISITED	
VISITOR'S SIGNATURE	